

## REQUEST FOR PROPOSALS

### REQUIREMENTS AND SPECIFICATIONS

#### 1. SUBMITTAL:

- a. PROPOSALS SHALL BE SUBMITTED IN A SEALED ENVELOPE
- b. SHALL CONTAIN THE FULL NAME OF THE PERSON, AGENCY, OR COMPANY SUBMITTING THE PROPOSAL
- c. SHALL BE SIGNED BY AN OFFICIAL AUTHORIZED TO EXECUTE A CONTRACT
- d. SHALL INCLUDE ONE (1) COMPLETE ORIGINAL PROPOSAL AND TEN (10) EXACT DUPLICATES
- e. PROPOSAL ENVELOPES SHALL BE CLEARLY MARKED AS FOLLOWS IN THE LOWER LEFT HAND CORNER --- "INMATE HEALTH SERVICES BID"

#### 2. SCHEDULE OF EVENTS:

- a. BIDS DUE IN JUDGE/EXECUTIVE'S OFFICE – JUNE 19, 2023 – 10 AM
- b. BIDS AWARDED – JUNE 20, 2023 – 4 PM
- c. EXPECTED START UP DATE FOR WINNING BID CONTRACT – JULY 1, 2023 AT MIDNIGHT

#### 3. MINIMUM REQUIREMENTS AND SPECIFICATIONS

- a. SUBMIT PROPOSALS WHICH COVER MEDICAL, DENTAL, & MENTAL HEALTH SERVICES FOR INMATES AT THE WHITLEY COUNTY DETENTION CENTER. THIS SHOULD INCLUDE INMATES HOUSED AS "COUNTY INMATES" AND THOSE HOUSED AS "STATE INMATES".
- b. PROPOSALS SHOULD INCLUDE MEDICAL SERVICES PROVIDED TO JAIL EMPLOYEES AND STAFF.
- c. PROPOSALS SHOULD INCLUDE ON-SITE PHYSICIAN, NURSE PRACTITIONER, OR PHYSICIAN ASSISTANT TO VISIT THE FACILITY ONCE A WEEK OR AS NEEDED.
- d. PROPOSALS SHALL INCLUDE ON-SITE NURSING AND SHOULD INCLUDE OPTIONS FOR ON-SITE NURSING IN THE FOLLOWING:
  - i. 12 HOURS A DAY, 7 DAYS A WEEK
  - ii. 16 HOURS A DAY, 7 DAYS A WEEK
  - iii. 24 HOURS A DAY, 7 DAYS A WEEK
- e. INCLUDE INDIVIDUAL PRICING FOR EACH OF THE ABOVE OPTIONS FOR THE CONTRACT AS A WHOLE.
- f. PROPOSALS SHALL INCLUDE THE PROVIDER TO COVER ALL LAB (INCLUDING FINGER STICK BLOOD SUGAR, URINE DIPSTICK FOR PREGNANCY AND/OR INFECTION), PHARMACEUTICALS (INCLUDING PRESCRIPTION AND PRESCRIBED OVER THE COUNTER, NOT TO INCLUDE AIDS/HIV, HEPATITIS, MULTIPLE SCLEROSIS, BIOLOGICALS, CANCER, CYSTIC FIBROSIS, ANTI-REJECTION AND/OR COURT-ORDERED MEDICATIONS AND TESTING), & X-RAY SERVICES, DISPOSABLE MEDICAL SUPPLIES, DENTAL SCREENINGS AND DENTAL HYGIENE EDUCATION, ON-SITE EVALUATIONS, EMERGENCY EVALUATIONS FOR INMATES AND EMPLOYEES/STAFF.
- g. PROPOSALS SHALL INCLUDE FIGURES FOR THE PROVIDER BEARING THE COST OF HOSPITALIZATION FOR COVERED INMATES, WHO IN THE OPINION OF THE TREATING

PHYSICIAN OR THE PROVIDER'S CHIEF MEDICAL OFFICER, REQUIRES HOSPITALIZATION. INCLUDING PROVIDING EMS AND HOSPITALS WITH THE PROPER BILLING INFORMATION TO ENSURE THAT THE RECEIVING FACILITY MAY BILL THE APPROPRIATE COUNTY OR ENTITY FOR SERVICES RENDERED.

- h. PROPOSALS SHALL INCLUDE PROVISIONS TO PROVIDE PROPER MEDICAL RECORDS TO THE JAILER TO ENSURE PROPER BILLING OF MEDICAL SERVICES FOR NON-"COUNTY" INMATES.
- i. PROPOSALS SHALL INCLUDE INFORMATION REGARDING PROVIDING HEALTH EDUCATION MATERIALS TO THE JAILER FOR INMATE EDUCATION
- j. PROPOSALS SHALL INCLUDE THE FOLLOWING CONCERNING THE MANAGEMENT STRUCTURE OF THE COMPANY:
  - i. COMPREHENSIVE STRATEGIC PLAN
  - ii. SITE SPECIFIC POLICIES, PROCEDURES, AND PROTOCOLS
  - iii. PEER REVIEW PROGRAM
  - iv. IN-SERVICE TRAINING FOR CORRECTIONAL OFFICERS
  - v. COST CONTAINMENT PROGRAM
  - vi. UTILIZATION MANAGEMENT
  - vii. RISK MANAGEMENT PROGRAMS (PROVIDE A FIVE (5) YEAR LAWSUIT HISTORY)
  - viii. BIOGRAPHICAL INFORMATION ON
  - ix. INSURANCE COVERAGE ON THE COMPANY AND EMPLOYEES